

# OFFICER DECISION NOTICE



**Reading**  
Borough Council  
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This notice is to be used for the following types of officer decisions. (Select one option).

**A.** Decisions taken by officers under a specific express delegation from Council or a Committee.

**B.** Decisions taken by officers under a general delegation from Council or a Committee, which relates to (i) a permission or a licence, or (ii) the rights of an individual, or (iii) a contract or expenditure over £100,000.

<b>1. Title of decision:</b>	Community Infrastructure Levy 15% Local Contribution: Orts Road Improvement Project.
<b>2. Date of the decision:</b>	16 April 2025
<b>3. The decision maker:</b>	Interim Assistant Director for Strategic Housing, Housing Needs and Communities

**1. Decision details:** Spend approval of £100k to be delegated to Officers to deliver the 15% CIL Funded Orts Road Improvement Project. The improvements requested by Members in the CIL Application included improving the appearance of the public areas of the Orts Road Estate, with activities including weeding, resurfacing, painting. Proposals for improvements have now been drawn up and quotes have been collated following a site visit with ward members. It is intended that this work will begin at the beginning of June 2025.

**2. Reasons for the decision:** Policy Committee held on 8 July 2024 approved allocation of 15% CIL collected in 2024. £100k of this funding was allocated to for improving the appearance of the public areas of the Orts Road Estate. The Committee agreed that That the relevant officers be authorised to give spend approval in accordance with the funds approved.

**3. Alternative options considered (if any) and rejected:**

N/A

**4. List of open Background Papers:**

N/A

**5. List of confidential or exempt Background Papers:**

N/A

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**6. Any other matters taken into consideration:**

<input type="checkbox"/> Legitimate expectation of consultation	<input type="checkbox"/> Procedural requirements
<input type="checkbox"/> Public Health implications	<input type="checkbox"/> Environmental or Climate Change
<input type="checkbox"/> Health and Safety	<input type="checkbox"/> Risk Management implications
<input type="checkbox"/> Transparency of Information (FOI etc)	<input type="checkbox"/> Privacy Impact Assessments
<input type="checkbox"/> Human Rights Act Duties	<input type="checkbox"/> Equality Impact Assessment
<input type="checkbox"/> Corporate Parenting	<input type="checkbox"/> Community Safety
<input type="checkbox"/> Regulatory duties	<input type="checkbox"/> EU withdrawal
<input type="checkbox"/> Armed Forces Covenant	<input type="checkbox"/> Other

**Details of the matters taken into account:**

**7. Legal considerations**

N/A

**8. Financial considerations**

This project is funded through the Community Impact Levy (CIL) programme, with £100,000 allocated through the CIL Working Group and approved at the Policy Committee referred to in section 11.

**9. Internal consultations**

Ward members to be consulted on proposals.

Sections 13- 18: To be completed only for Decision A (express delegation from a Committee)

<b>10. The name of the Committee:</b>	Policy Committee
<b>11. Date of the meeting:</b>	08 July 2024
<b>12. Minute number:</b>	14 (2)(3)
<b>13. The delegation given by the Committee:</b>	<p>That the relevant Assistant Director be authorised to complete necessary procurement processes to deliver the programme of work;</p> <p>That the relevant officers be authorised to give spend approval in accordance with the</p>

	funds approved at (1) above, and that the relevant officers in consultation with the Lead Councillors for Planning and Assets and Corporate Services and Resources and the Director of Finance be authorised to approve any variation to the allocations above;
<b>14. The name of any member of the committee who declared a conflict of interest in relation to the decision:</b>	N/A
<b>15. Any councillor or officer required to be consulted prior to the exercise of this delegation and details of their response.</b>	Lead Councillor for Planning and Assets Director of Finance